1. Initiated project management knowledge study and subsequently standardized project management practices.
2. Improved methods for measurement, documentation and work flow management.
3. Monitored manufacturing operations of electrical devices for compliance with safety protocols.
4. Wrote protocols, qualification documents, test plans and test reports for quality assurance purposes.
5. Performed in-depth electrical acceptance testing of completed hardware, including continuity and high-potential isolation testing.
6. Rendered technical drawings and electrical systems specifications exceeding company standards.
7. Implemented and approved design control procedures for electrical development in accordance with regulatory guidelines.
8. Troubleshot electrical equipment problems such as electro-valves and sensors.
9. Adhered to social distancing protocols and wore mask or face shield at all times.
10. Designed and approved power distribution requirements for [Type] facility construction.
11. Created plans and communicated deadlines to ensure projects were completed on time.
12. Applied principles of electrical theory to advance and improve product development and efficiency.
13. Identified issues, analyzed information and provided solutions to problems.
14. Received and processed stock into inventory management system.
15. Led [type] team in delivery of [type] project, resulting in [result].
16. Carried out day-day-day duties accurately and efficiently.
17. Managed quality assurance program, including on-site evaluations, internal audits and customer surveys.
18. Drove operational improvements which resulted in savings and improved profit margins.
19. Worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.
20. Offered friendly and efficient service to all customers, handled challenging situations with ease.